

CALL FOR PROPOSALS



**21ST ANNUAL HBCU FACULTY
DEVELOPMENT CONFERENCE**

**OCTOBER 16-18, 2014
RALEIGH, NORTH CAROLINA
HILTON NORTH/ MIDTOWN**

Sponsored by:



First call for submissions: March 1-30, 2014

Authors notified: April 30, 2014

Early Bird Registration: August 1 - September 1, 2014

Hotel Reservations Deadline: September 23, 2014

<http://www.hbcufdn.org>

hbcufdn.org/conferences

21st Annual HBCU Faculty Development Network Conference **October 16-18, 2014 • Raleigh, North Carolina**

CONFERENCE THEME

Scholarly Teaching • Constructive Learning • Measurable Outcomes

You are cordially invited to submit a proposal for presentation. This year's conference reflects the value of scholarly teaching that results in constructive learning with measurable outcomes. Scholarly activity is an essential part of life for the professor and student at our academic institutions as we strive to raise the bar, change the narrative and prepare the next generation student for a consumer driven globally and technologically infused workplace. Accepted proposals must demonstrate scholarly teaching, build upon a foundation of published literature or include original data, be applicable across disciplines, demonstrate effective teaching and learning strategies that you are currently utilizing or demonstrate effective assessment of learning outcomes.

Proposals should relate to any one of the following strands:

Active Learning and Engagement
Assessment and Evaluation
Civic Engagement and Social Justice
Collaborative Models of Teaching
Curriculum Design and Revision
Diversity and Globalization
Educational/Instructional Technology
Learning Across the Curriculum/Learning Communities
Special Topics (includes a variety of academic disciplines)

SESSION FORMATS:

Session formats should engage colleagues in discussion and learning beyond the simple dissemination of information. Sessions may follow one of these formats, or you may suggest an alternative format.

CONCURRENT SESSIONS

The focus of concurrent sessions is sharing information, such as best practices and research results. Concurrent sessions are 75 minutes in length.

PANEL DISCUSSIONS

Panel discussions are an integral part of the discourse process and bring to light important issues and potential solutions in our field. Proposals should include all participating speakers and provide evidence for alignment with the theme of the conference. Panel discussions are 75 minutes in length.

ROUNDTABLES

Roundtables are designed for small group discussion of specialized topics, with the presenter leading the discussion. This participatory format allows for a highly interactive presentation which allows participants the opportunity to discuss multiple topics. Roundtable discussions are scheduled simultaneously with Posters in large rooms, with no audiovisual use.

POSTER SESSIONS

Posters are designed to showcase a project, process, activity or similar experience in an informal setting. Posters may be projects that are completed, in progress, or in their beginning stages. A small table or easel is provided to support a display board, laptop, and handouts. Feedback and insights of colleagues on these innovative developments are especially encouraged. Posters are scheduled simultaneously with Roundtables in large rooms.

GUIDELINES FOR PROPOSALS

Eligibility

All are welcome to submit a proposal. Once a proposal is accepted, all presenters must pay conference registration fees.

Number of proposals per person

Each attendee may propose a workshop as either the primary or co-presenter. Each attendee may also propose one or two concurrent sessions but may be the primary presenter for only one of these sessions. For the third session, s/he must be listed as a co-presenter. Please note that interactive sessions, roundtable discussions, and posters presentations are included in this two-session limit.

Example #1: An attendee may submit one concurrent session proposal as the lead presenter and a second concurrent session proposal as co-presenter.

Example #2: An attendee may submit two concurrent session proposals as co-presenter.

Example #3: An attendee may submit one workshop proposal as the lead presenter, a concurrent session as a lead presenter, and a second concurrent session as a co-presenter.

SUBMISSION PROCESS

Proposals may be submitted online at the Network's website (<http://www.hbcufdn.org>) from March 1 -March 31, 2014.

Before you prepare a proposal, please ensure that you have read the guidelines for proposals. Failure to follow these guidelines may lead to the rejection of a proposal.

COMPONENTS OF THE PROPOSAL

All proposals are blind-reviewed in accordance with the guidelines described above and should include the following:

- Contact information for primary presenter and all co-presenters (address, phone, institution e-mail address, and an alternate e-mail address)
- Session title (no more than 10 words)
- Session abstract (no more than 200 words)
- Please select the type of session best suited for your proposal. Be sure that there is a fit between what you intend to accomplish and the type of session you choose.
- Provide goals, implementation process , research findings, and assessment
- State expected outcomes for session participants
- Outline the session activities and plan for interaction.

JOURNAL PUBLICATION OPPORTUNITY

Selected papers will be considered for publication in a special edition of the online [Journal of Contemporary Issues in Higher Education](#), (ISSN# 2327-5936) a blind, peer-reviewed scholarly journal.