Please find below the following job postings:

* **Online Reference Services Coordinator and Information Science Librarian** — The University of Washington Libraries
* **Head of Government Information, Maps and Microform Services** — Indiana University Bloomington Libraries
* **You. Here. Boundless Opportunities.** — University of Arizona Libraries
* **Digital Library Software Developer** — Purdue University Libraries
* **Resident** (entry level) — University of Southern California Libraries and the L.A. as Subject research alliance
* **Database & Metadata Management Coordinator** — Rice University
* **Assistant Archivist for Public Services** — The Princeton University Library
* **Director of the Health Sciences Library and AUL for the Health Sciences** — The University of North Carolina at Chapel Hill
* **Archivist for Special Collections** — The University of California, Irvine Libraries
* **[EVENT] Smithsonian Institution Career Center Conference** — December 4–5, 2014

| **Organization/ Title** | **Job Posting and Details** | **Link/Contact** |
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| **The University of Washington Libraries**  Online Reference Services Coordinator and Information Science Librarian  **The University of Washington Libraries**  Online Reference Services Coordinator and Information Science Librarian  (cont.)  **The University of Washington Libraries**  Online Reference Services Coordinator and Information Science Librarian  (cont.) | TITLE: Online Reference Services Coordinator and Information Science Librarian  LOCATION: Reference and Research Services Division  **THE LIBRARIES:**  Serving three campuses, the University of Washington Libraries is one of the largest and most innovative libraries in North America with collections exceeding 8 million volumes, over 500,000 electronic books, more than 120,000 currently received journal titles, as well as millions of scholarly resources in other formats. Beyond the strength of local collections and digital resources, the Libraries is recognized for its excellent service, innovative learning and research spaces, faculty partnerships, global reach, extensive assessment efforts and diverse award-winning staff. The Libraries plays a significant leadership role regionally as a member in the groundbreaking Orbis Cascade Alliance and throughout the profession as evidenced by the number of its staff selected for competitive leadership programs and honored by professional association lifetime achievement awards.  **Reference and Research Services Division**  The Online Reference Services Coordinator and Information Science Librarian reports to the Head of the Reference and Research Services Division. The Division provides virtual and on-site information and reference services in the humanities, social sciences, sciences, and international studies. The Division includes Information Services, Suzzallo Reference, Government Publications, Maps, Media Center, Microforms and Newspapers, Data Services, the Research Commons, and Educational Outreach Services. Librarians provide consultations, reference, instruction services, and collection development for their academic departments.  **THE POSITION**  The University of Washington Libraries seeks an enthusiastic librarian committed to supporting user needs through a robust virtual reference and information service. The Libraries utilizes OCLC’s QuestionPoint to manage inquiries submitted via email, 24/7 chat, and text messaging through a single portal. In addition to participation in QuestionPoint’s 24/7 chat cooperative, the Libraries is a member of AskWA, Washington State’s cooperative reference service. The Online Reference Services Coordinator is responsible for the daily oversight of the Libraries’ centralized AskUs virtual service point, and serves as the Libraries liaison to OCLC QuestionPoint and AskWA. The Coordinator works with a small team sharing responsibility for answering and referring questions. The librarian will serve as the Information Science librarian, providing reference services, research consultations, outreach, instruction services, and collection development for programs in the Information School.  **SPECIFIC RESPONSIBILITIES AND DUTIES:**   * Provides leadership for the Libraries AskUs virtual, centralized service point. Monitors, responds to, and refers requests. Develops and provides training on QuestionPoint features and best practices. Serves as the Libraries’ expert on QuestionPoint. Understands the technical features of the system and works with Libraries Information Technology Services (ITS) to implement enhancements. * Serves as the Libraries primary liaison to OCLC QuestionPoint and to AskWA. Duties may include membership on the OCLC QuestionPoint 24/7 Advisory Board and the AskWA Steering Committee. * Monitors and analyzes service usage and provides reports. Recommends new service approaches based on data. Reviews transcripts to ensure quality and communicates regularly with staff on best practices, software changes, and 24/7 chat policies. * Seeks venues to expand the service to users, collaborating with partners in the Libraries and on campus to integrate online reference and information services. * Serves as the Libraries’ liaison to the Information School, selecting materials to support research and instruction, and providing instructional and research consultation services to faculty and students. Responsible for maintaining research guides for disciplines offered in the Information School. Provides other services and support described in the UW Libraries’ Subject Librarian Position Description Framework. * Participates in general and specialized reference services in the Humanities, Sciences, and Social Sciences through consultations, chat and email, and some desk hours. * Manages state, gift, and grant funds for information science library acquisitions. May recommend materials from the collections for digitization and participate in regional and national cooperative collection development programs. Participates in meetings of the Social Sciences Fund Group and the Social Sciences Teaching Community.   **QUALIFICATIONS:**  Required:   * Graduate degree from a program accredited by the American Library Association or an equivalent graduate library science/information studies degree. * Minimum of two years of post-MLS experience in public services in an academic library. * Minimum of one year post MLS recent, regular experience providing chat reference. * Evidence of ability to work independently and with others in a demanding and rapidly changing environment where consultation, collaboration, and cooperation are essential. * Demonstrated commitment to and accomplishment in the provision of virtual reference and information services * Demonstrated excellent interpersonal skills evidenced by the ability to establish and maintain effective working relationships with colleagues, faculty, staff, and students; evidence of strong written and oral communication skills * Experience in using online tools and technologies. * Evidence of initiative and resourcefulness in past professional or academic activities. * Evidence of a strong customer service focus and a passion for providing excellent reference and information services to users * Demonstrated commitment to diversity and understanding of the contributions a diverse workforce brings to the workplace.   Preferred:   * Evidence of engagement with current and emerging educational technology trends * Collection development and management experience in an academic library * Experience in providing information literacy instruction   SALARY: $48,000 minimum. Starting salary commensurate with qualifications and background.  RANK: Position will be at rank of Assistant Librarian, Sr. Assistant Librarian or Associate Librarian, depending on qualifications and background.  BENEFITS: Librarians are academic personel and participate in the University of Washington Retirement Plan on a matching basis. Vacation is accrued at the rate of 24 working days per year; sick leave at the rate of 12 working days per year. No state or local income tax. | **APPLICATION PROCESS:**  To apply for this position, please submit the following information to libhr@uw.edu:  ● Cover letter (addressed to Laura Lillard, Assistant Director, Libraries Academic Human Resources  ● Curriculum vitae or resume (include a telephone number, mailing address, email address and salary requirements)  ● List of three references who are knowledgeable of your qualifications for this position (include telephone numbers, mailing addresses, and email addresses)  ● Please use "Librarian Application" in the subject heading.  ● Please submit all three components in a single, multi-page PDF document. All submissions will be maintained in a secure, password protected online file space until interviews are conducted. Then, some application materials will be circulated.    **APPLICATION DEADLINE:**  To ensure consideration, applications should be received no later than 5:00 pm, October 10, 2014.  University of Washington Libraries Home Page is <http://www.lib.washington.edu>.  The University of Washington is an affirmative action and equal opportunity employer. All qualified applicants will receive consideration for employment without regard to, among other things, race, religion, color, national origin, sex, age, status as protected veterans, or status as qualified individuals with disabilities.  In compliance with the Immigration Reform and Control Act of 1986, the University is required to verify and document the citizenship or employment authorization of each new employee.  For questions about this position, or questions regarding potential disability accommodations, please contact Laura Lillard at [libhr@uw.edu](mailto:libhr@uw.edu). |
| **Indiana University Bloomington Libraries**  Head of Government Information, Maps and Microform Services  **Indiana University Bloomington Libraries**  Head of Government Information, Maps and Microform Services  (cont.) | Head of Government Information, Maps and Microform Services  The Indiana University Bloomington Libraries seek a dynamic and innovative leader to serve in the position of Head of the Government Information, Maps and Microform Services (GIMMS) Department.    Founded in 1820, Indiana University Bloomington has grown from a small state seminary into the flagship campus of a great public university with over 42,000 students and almost 3,000 faculty. Innovation, creativity, and academic freedom are hallmarks of IU Bloomington and its world-class contributions in research and the arts. The campus covers over 1,800 wooded acres and is distinctive for both its park-like beauty and an architectural heritage inspired by local craftsmanship in limestone.    The IUB Libraries (http://www.libraries.iub.edu) are among the leading academic research library systems in North America, having recently been named the top university library by the Association of College and Research Libraries. The IUB Libraries provide strong collections, quality service and instructional programs, and leadership in the application of information technologies. The collections support every academic discipline on campus and include more than 6.6 million books, journals, maps, films, and audio/visual materials in over 900 languages. Users can access more than 400 databases, 43,000 electronic journals, and 224,000 electronic books, as well as locally developed digital content.    The IUB Libraries are active members of regional and national associations and consortia including the Committee on Institutional Cooperation (CIC), the Association of Research Libraries (ARL), the Digital Library Federation (DLF), and is a founding member of HathiTrust, a shared digital repository. IU is the principal investigator for Kuali Open Library Environment (OLE) and is working with academic library partners to develop a next generation open source library management system.    Reporting to the Head of Social Sciences, the Head of the GIMMS Department will manage the department, including supervising two full-time support staff employees. The position provides reference and instructional support for, and oversees collection development and management in the areas of federal, state, and local government documents, and collaborates with the Area Studies Department in area of international documents. The position actively participates in initiatives of the Reference Services Department to provide the expertise needed in a traditional reference setting as well as in the digital research environment of the Scholars’ Commons. Additionally the position serves as the librarian for the Federal, European Union, United Nations, and Indiana depository library programs and is responsible for oversight of “citizen” services.    **RESPONSIBILITIES**   * Supporting research and scholarly communication in the areas of federal, state, and local government information through outreach to faculty and students. * Actively supporting teaching in the above subject areas by consulting with faculty on teaching information literacy skills and teaching library instruction sessions. * Develop and manage relationships and explore and maximize partnerships within the IU Libraries, relevant departments on campus in collaboration with other librarians, and with state and federal government information programs. * Develop and manage print and digital collections that meet user needs as well as Library philosophies to maximize space, usability, and teaching and research support. * Collaboratively provide successful consultation and instruction about data and use of statistical software and GIS related software. * Continue the collaborative agreement with the Government Printing Office on the CD-ROM/Floppy Disk Partnership. * Form new and manage existing partnerships with other Government Documents Libraries including the Government Documents Libraries of the Committee on Institutional Cooperation, the Indiana State Library, and other state and public libraries as appropriate.   **QUALIFICATIONS**  **Required**   * ALA accredited master’s degree in library or information science and an advanced degree in a subject area relevant to the responsibilities listed above are preferred, but candidates with an advanced degree in either library or information science OR in a relevant subject area, AND an appropriate combination of education and experience in an academic setting will also be considered. * Three years of leadership and/or management experience with relevant public service responsibilities. * Ability to work in a team environment and build working relationships with campus colleagues. * Excellent interpersonal skills and ability to work well with diverse population of faculty, students, and academic colleagues. * Experience in collection development and a broad knowledge of information resources for handling the Federal Depository Library Program, the Indiana Depository, and government information in general, including statistical and geographic information or other related social sciences. * Knowledge and understanding of issues and trends that affect academic libraries and higher education, especially as related to government information, data, and GIS. * Demonstrated ability to deliver in-person and online reference and instructional services. * Ability to meet the requirements of a tenure-track librarian position.   **Preferred**   * Three years of experience in an academic or research library strongly preferred. * Project management experience. * Supervisory experience.   **SALARY AND BENEFITS**  Salary is competitive and commensurate with experience and education; benefits include a university healthcare plan, university-funded base retirement plan, a 100% university paid group life insurance plan, and a generous paid time off plan. This is a tenure-track academic appointment that includes eligibility for sabbatical leaves. For a full list of benefit programs, please refer to the following resources:   * Website: <http://hr.iu.edu/benefits/index.html> * Video: <http://www.indiana.edu/~uhrs/benefitsvideo/academic.html> * Brochure: <http://hr.iu.edu/pubs/books/IU-benefits_broch.pdf> | **TO APPLY**  Review of applications will begin Friday, October 3, 2014. Applications will be accepted through **Friday, October 17, 2014**. Interested candidates should review the application requirements and submit their application at: <https://indiana.peopleadmin.com>. Questions regarding the position or application process can be directed to: Jennifer Chaffin, Director of Human Resources, Libraries Human Resources, Herman B Wells Library 201, Indiana University, Bloomington, IN 47405 - Phone: 812-855-8196 - Fax: 812-855-2576 - Email: <mailto:libpers@indiana.edu>.  For more information about Indiana University Bloomington go to <http://www.iub.edu>.    Indiana University is an equal employment and affirmative action employer and a provider of ADA services. All qualified applicants will receive consideration for employment without regard to age, ethnicity, color, race, religion, sex, sexual orientation or identity, national origin, disability status or protected veteran status. |
| **The University of Arizona Libraries**  You. Here. Boundless Opportunities.  Help invent the research library of the 21st century in Tucson  Multiple Postings | Are you a creative thinker who is interested in reshaping the modern academic library?  The University of Arizona is making a significant investment in our libraries with the hiring of eight new professional positions.  Our organizational culture embraces learning and growth through risk and experimentation. We engage in pioneering partnerships to enhance scholar productivity, empower learners, and participate in the entire lifecycle of the research, creative, teaching, and learning processes.  If you thrive on innovation in a fast-paced environment, this is the place to be.  Bring your passion, your expertise and your vision. We're doing things differently at the University of Arizona Libraries. Join us. See: <https://www.library.arizona.edu/join-us>.   * Department Head, Office of Digital Innovation and Stewardship (ODIS) * Director, Special Collections * Librarian, Research and Learning (2 positions) * Metadata Services Librarian, Office of Digital Innovation and Stewardship (ODIS) * Information Services Librarian, Arizona Health Sciences Library * Bioinformationist, Arizona Health Sciences Library * Information Technology Librarian, Arizona Health Sciences Library   Learn more about us at Why Work at the University Libraries? at: <http://www.library.arizona.edu/about/employment/why>.  **About the University of Arizona**  The University of Arizona is the state's land-grant university and is ranked among the top 20 of public research universities nationwide. In areas such as the environment, optics, space sciences, biosciences, and Southwest/border issues, we are among the best in the world. The UA values student engagement, providing real-world research and community opportunities to our more than 40,000 full-time and part-time students. | See attachment, “COHORTonepage.” |
| **Purdue University Libraries**  Digital Library Software Developer  **Purdue University Libraries**  Digital Library Software Developer  (cont.) | Purdue University Libraries seeks a Digital Library Software Developer to join our team at the Distributed Data Curation Center (D2C2) to further the development of our cutting-edge research data repository service, PURR. The Purdue University Research Repository (<http://purr.purdue.edu>) is a platform based on HUBzero that enables campus researchers to write and implement effective data management plans, collaborate on research online, publish datasets and tools, and archive data in a secure, reliable digital repository.  HUBzero is open source software built on a technology stack that includes Linux, Apache, MySQL, PHP, and the Joomla content management system. Qualified candidates will be proficient and effective in gathering requirements and evaluating, designing, developing, and implementing software and can demonstrate the ability to analyze and solve problems.  **Required:**   * Bachelor degree in Computer Science or equivalent * Ability to identify and learn technologies relevant to digital libraries * Knowledge of programming and scripting languages, web design, software development lifecycle, databases and information systems * Demonstrated mastery of at least one programming language * Good verbal and written communication skills * Ability to work independently as well as collaboratively in a dynamic environment   **Preferred:**   * Experience with PHP, Joomla, java, perl, and/or MySQL * Previous experience with library or knowledge management systems is desirable but not required   **Salary and benefits:** This is an exempt, administrative/professional position with salary commensurate with experience and the university’s salary structure. Purdue offers a generous fringe benefit package that includes contribution to retirement, health, disability, and life insurance, 22 annual vacation days, and tuition support for employee, children, and spouse/same sex domestic partner. | **Application process:** To be considered for the position, applications must be made through Purdue University’s employment web site, <http://www.purdue.edu/hr/careers> and reference position ID 1402464. Please include a cover letter with your application outlining your qualifications for this position. Review of applications will begin September 9, 2014, and will continue until the position is filled. Questions can be directed to [libhr@purdue.edu](mailto:libhr@purdue.edu). Resumes sent to this email address cannot be considered. Please put “DLSD” in the subject line of all email correspondence.  *Purdue University is an EEO/AA employer. All individuals, including minorities, women, individuals with disabilities, and protected veterans are encouraged to apply.* |
| **University of Southern California Libraries and the L.A. as Subject research alliance**  Resident (entry level) | The University of Southern California libraries and the L.A. as Subject research alliance have received an Institute for Museum and Library Services (IMLS) Laura Bush 21st Century Librarian grant to create and manage a residency program for recent MLIS graduates who have a strong background in archives. Our partners in this venture are the Autry National Center and Archives and the California State University, Northridge libraries. Resident applications and more information about the program are available at <http://www.laassubject.org/index.php/residency_program>. | We are currently recruiting to hire three Residents, who would start work in early November 2014. Application deadline is August 29, 2014.  For more information, please feel free to contact Cindy Mediavilla,  Project Coordinator,  L.A. as Subject Residency at [cmediavi@ucla.edu](mailto:cmediavi@ucla.edu). |
| **Rice University**  Database & Metadata Management Coordinator  **Rice University**  Database & Metadata Management Coordinator  (cont.) | Rice University is seeking a creative, dynamic, service-oriented Database & Metadata Management Coordinator. The successful candidate will provide leadership in performing and managing bibliographic data quality control, database maintenance and problem resolution. The position reports to the Head of Cataloging and Metadata Services in Technical Services.  **Responsibilities:** Coordinates authority control of both MARC and non-MARC metadata to ensure that they meet local and national standards. Develops new and effective approaches to quality control, consulting with various stakeholders as appropriate. Serves as a liaison to authority and database enrichment vendors and manages the loading and quality control for vendor-supplied data. Collaborates with other staff to provide leadership in transitioning the department to a post-MARC communication format as we continue to contribute metadata to the local institutional repository and proactively explore linked data, the semantic Web and BIBFRAME. Assists in and/or manages special projects undertaken by the Department as assigned by the Department Head. Participates in departmental and library-wide committees and work groups established to further various aspects of the Fondren Library mission. May lead project teams. Assists in other cataloging activities as needed.    **Required Qualifications:**   * ALA-accredited Master's degree in Library Science * two years of successful related experience in quality & authority control of MARC and non-MARC metadata * some successful project management experience, preferably in an academic library. * Excellent oral and written communication skills. * Project management skills. * Proven ability to solve problems. * Leadership and training skills and an ability to reach consensus with diverse constituencies. * Ability to recommend solutions in areas not under direct supervision. * Flexibility in performing different tasks as library needs change. * Commitment to enhancing services through teamwork. * Ability to prioritize work to ensure that departmental and library goals are realized. * Demonstrated commitment to staff development and continuing education. * Ability to work without close supervision. * Thorough knowledge of MARC and non-MARC metadata standards and practices (e.g. Dublin Core, EAD, MODS, METS, etc.). * Knowledge of emerging trends and practices with linked data, semantic web applications, BIBFRAME, and authority/identifier initiatives (e.g. VIAF, ORCID, ISNI). * Experience with vendor authority control processes, preferably Marcive authorities processing. * Experience with loading large vendor record sets. * Knowledge of database maintenance practices, including experience using global changes to clean up data. * Experience creating and manipulating data sets; experience with metadata crosswalks. * Knowledge of the new cataloging standard, Resource Description and Access (RDA). * Knowledge of OCLC. * Knowledge of integrated library systems, preferably Sirsi. * High level of proficiency using MarcEdit. * Knowledge of institutional repositories platforms, preferably DSpace.   **Preferred qualifications:** Experience with XML, XSLT, and/or other tools or macros for large-scale editing/transforming of metadata; experience with developing macros and/or scripts to enhance productivity    **Salary & benefits:** $52,000 minimum, with hiring salary commensurate with experience and qualifications; no state or local income tax; 21 benefit days; 8 study days; a range of retirement options including TIAA/CREF; health and life insurance; and tuition waiver.    **Environment:** Rice University provides a stimulating work environment, with opportunities to participate in the delivery of innovative library services supported by leading edge technologies. Fondren Library (<http://www.rice.edu/fondren>) is a research library with more than 2.8 million volumes and more than 141,000 subscriptions, including titles available through aggregators. The Library has a state-of-the-art off-site shelving facility. An active program of digital resource delivery and development is grounded in successful collaboration among library and University staff from Digital Scholarship Services, other library departments and University information technology staff.  Houston is a vibrant, multicultural city, with world-class visual and performing arts ranging from the traditional to the avant-garde. The fourth largest city in the country, Houston enjoys a moderate cost of living and easy proximity to the Gulf Coast. For more information, see: <http://www.explore.rice.edu/explore/General_Information.asp>. | Applications received by October 10, 2014 will receive first consideration. Please apply with cover letter, résumé, and the names, titles, addresses, telephone numbers, and e-mail addresses of three references at: <https://jobs.rice.edu/applicants/Central?quickFind=54454>.  Inquiries: Melinda Reagor Flannery at (713) 348-3773 or [reagor@rice.edu](mailto:reagor@rice.edu).  Rice University is an Equal Opportunity Employer – Females/Minorities/Veterans/Disabled/Sexual Orientation/Gender Identity |
| **The Princeton University Library**  Assistant Archivist for Public Services  **The Princeton University Library**  Assistant Archivist for Public Services  (cont.)  **The Princeton University Library**  Assistant Archivist for Public Services  (cont.) | **Assistant University Archivist for Public Services**  The Princeton University Library is one of the world’s leading research libraries, serving a diverse community of 5,200 undergraduates, 2,600 graduate students, 853 faculty members, and many visiting scholars. Its holdings include more than 7 million printed volumes, 5 million manuscripts, 2 million non-print items, and extensive collections of digital text, data, and images. The Library employs a dedicated and knowledgeable staff of more than 300 professional and support staff working in a large central library, 9 specialized branches, and 3 storage facilities.    **Major Responsibilities:**  The Assistant University Archivist for Public Services oversees the reference and public services operations of the Seeley G. Mudd Manuscript Library, which serves an international community of scholars as well as the Princeton University community who make intensive use of its holdings for a broad range of educational activities. This position:   * supervises all activities and staff (3.25 FTE, not including students) related to public services and the reading room, including scheduling; training; and administering policies * insures that reference services are delivered efficiently to the 2,000 annual in-person visitors using the library’s two collections, the Public Policy Papers and the University Archives. Also oversees the intake, assignment, and completion of 3,000 reference inquiries, photoduplication requests and permission inquiries * coordinates outreach to the campus community and provides specialized instruction and support for courses, working with faculty to tailor presentations to fit the intellectual goals of specific courses * develops and provides innovative and specialized reference, instructional and access services to public policy and archival holdings, which directly support teaching and research. * This person is part of the Mudd Manuscript Library management team (which also includes the Assistant University Archivist for Technical Services, the University Records Manager, and the University Archivist). The two Assistant University Archivists work together closely, as they are responsible for the daily operations of the Library, and each helps establish priorities, policies and procedures for the building and staff, as well as participating in system-wide library activities. * working in conjunction with the public services staff in RBSC’s Firestone Library, in particular the public services librarian, develops, implements, and coordinates policies and procedures relating to access services for all researchers in the Department; gathers and reports reference service statistics on a monthly and quarterly basis. * manages Mudd Library’s website (not including finding aids) * contributes to on-site and virtual exhibitions, and other forms of public outreach.   **Essential Qualifications:**   * Appropriate academic background (MLS from an ALA-accredited library school and/or advanced degree in a subject area) combined with relevant job experience at comparable archives or special collections. * As demonstrated by work or academic experience, excellent oral and written communications skills and excellent interpersonal skills. Ability to communicate effectively and work well with colleagues and library patrons individually and in groups is essential. * Demonstrated strong commitment to quality patron services. Ability to handle the pressures of reference service with accuracy and poise. * Strong analytical, organizational, and time management skills. * Demonstrated understanding of research use of special collections, especially archives and manuscripts.   **Preferred Qualifications:**   * Formal archival training at the graduate level and/or demonstrated understanding of archival theory and practice. * Three years professional work experience in an academic research library, archives or historical society or agency. * Supervisory and management experience. * Experience using social media to highlight collections and services. * Second master’s degree in a subject area related to the holdings of the Mudd Library and/or significant coursework in 20th-century American history or political science. * Familiarity with computer applications, access tools, and resources relevant to special collections (online catalogs, finding aids, databases, web applications, Aeon, and resources.) * Demonstrated faculty outreach/instruction. * Experience with exhibitions. * Experience in user instruction teaching patrons to find and use library resources.   *Successful candidates will make a presentation to PUL staff on a topic relevant to the work of special collections and archives.*    **Compensation and Benefits:** Princeton offers competitive salaries and a comprehensive benefits program that is responsive to the needs of its diverse staff. The comprehensive benefits program includes health and life insurance coverage, pension benefits, flexible spending accounts, income protection in the event of short- and long-term disabilities, benefits for employee education, children's tuition grants, as well as 24 vacation days a year, 9 holidays and 2 personal days. | **Nominations and Applications:** This position is subject to the University's background check policy. Review of applications will begin immediately and will continue until the position is filled. Applications will be accepted only from the Jobs at Princeton website:  <http://www.princeton.edu/jobs>and must include a resume, cover letter, and a list of three references with full contact information    Princeton is especially interested in qualified candidates who can contribute, through their service to the Library, to the diversity and excellence of our academic community.    Princeton University is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law. |
| **The University of North Carolina at Chapel Hill**  Director of the Health Sciences Library and AUL for the Health Sciences | Recruitment is now underway for the next great leader for the Health Sciences Library at the University of North Carolina at Chapel Hill. From the UNC Libraries' position announcement at <http://library.unc.edu/jobs/director-of-the-health-sciences-library-and-aul-for-the-health-sciences-health-sciences-library/>    "The University of North Carolina at Chapel Hill, the nation's oldest public university, is accepting applications for the position of Director of the Health Sciences Library and AUL for the Health Sciences. The Health Sciences Library (HSL) (http://hsl.lib.unc.edu/) serves the instructional, clinical, and research information needs of the UNC Hospitals, Schools of Medicine, Dentistry, Nursing, Pharmacy, Public Health, the North Carolina AHEC Program, as well as the citizens of North Carolina. The HSL is a Resource Library in the National Network of Libraries of Medicine. One of the premier health sciences libraries in the country, UNC's HSL is uniquely positioned on a major research university campus with all five health affairs schools, a top-ranked School of Information and Library Science, and a large hospital system. The HSL has a collection of 450,000 volumes, with a strong and developing component of electronic journals and books. Total expenditures are $8.4 million with close to 60 librarians and staff. It regularly employs and trains students from the UNC School of Information and Library Science, and has hosted numerous National Library of Medicine Associates. HSL occupies a recently renovated, technology-adapted building with 68,000 assignable square feet." | To apply go to: <http://unc.peopleadmin.com/postings/49905> |
| **The University of California, Irvine Libraries**  Archivist for Special Collections  **The University of California, Irvine Libraries**  Archivist for Special Collections  (cont.)  **The University of California, Irvine Libraries**  Archivist for Special Collections  (cont.) | **Archivist for Special Collections**  The University of California, Irvine Libraries is seeking a dynamic professional for the position of Archivist for Special Collections in the Department of Special Collections & Archives. This is a full-time, permanent position.    **Duties and Responsibilities**  The Archivist for Special Collections is the archival technical services lead for Special Collections & Archives and is also responsible for coordinating and performing the processing and management of archival and manuscript collections, including appraisal, accessioning, preparation of processing plans, arrangement and description, and preservation of materials housed within Special Collections collecting areas, including but not limited to dance and performing arts, regional history, the Southeast Asian Archive, and literary manuscripts.  Reporting to the Head of Special Collections & Archives and University Archivist, the Archivist for Special  Collections works collaboratively within the department to set priorities and determine appropriate approaches to processing collections and preparing them for use. The Archivist for Special Collections implements uniform arrangement and description standards and ensures that materials are efficiently and effectively processed. The successful candidate provides quality control for archival description performed by department staff, and provides leadership in the creation of policies, procedures, and standards compliance in archival description. The Archivist for Special Collections has responsibility for encoding finding aids using Encoded Archival Description (EAD) for contribution to the Online Archive of California. The Archivist for Special Collections trains and directs the work of processing assistants including paraprofessional archival processors and part-time students. The Archivist for Special Collections serves on the Department's reference desk. The successful candidate may also participate in instruction and outreach activities, digitization projects, preparation of exhibits, acquisition of manuscript and archival collections, donor relations, and grant proposals as appropriate.  **Qualifications**  **Required:**   * A graduate degree in library science from an ALA-accredited institution, or a graduate degree in archival studies, or equivalent combination of graduate degree and archival experience. * Formal coursework or training in archival management and theory. * Experience processing archival collections and preparing finding aids. * Understanding of and commitment to nationally-accepted standards, tools, and best practices for archival processing and description, including Describing Archives: a Content Standard. * Familiarity with using the Archivists’ Toolkit, ArchivesSpace, and encoding finding aids using Encoded Archival Description. * In-depth knowledge of efficient processing procedures, such as those outlined in Greene and Meissner's "More Product, Less Process." * Ability to learn new technologies quickly and effectively. * Ability to successfully train and direct the work of archival processing assistants. * Ability to provide effective reference service in an academic library. * Strong written, verbal, and interpersonal communication skills. * Ability to work creatively, collaboratively, and effectively and to promote teamwork, diversity, equality, and inclusiveness within UCI Libraries and the campus.   **Preferred:**   * Three or more years of professional archival processing experience. * Recent experience providing reference service in a research or academic library. * Work experience as a supervisor of archival processing assistants. * Experience managing digitization projects and born-digital archival content. * Knowledge of or work with Encoded Archival Context for Corporate bodies, Persons, and Families (EAC-CPF.)   **The Department of Special Collections & Archives**  Special Collections & Archives houses the UCI Libraries' collections of manuscripts and archives, rare books, and notable subject collections. Archival collecting areas of particular strength and distinction include regional history (emphasizing Orange County and Southern California), the Southeast Asian Archive, the Critical Theory Archive (including the papers of Jacques Derrida, Wolfgang Iser, Paul de Man, and others), the University Archives (documenting the UC Irvine campus), dance and the performing arts (including the papers of Robert Cohen and choreographers Donald McKayle and Eugene Loring), and distinguished UCI faculty (including Nobel Laureates Frederick Reines and Sherwood Rowland).  The UCI Libraries are committed to innovation and excellence and are in a major period of change. The Libraries consist of the Langson Library, the Ayala Science Library, the Library Gateway Study Center, and the Grunigen Medical Library. These buildings contain over 3,600 public seats for study and research and provide more than 600 public access computers. The UCI Libraries have a staff of approximately 140 FTE plus approximately 30 student assistant FTE. The library collection consists of over 3.4 million volumes and over 137,000 journals and serial titles and an aggressively expanding electronic resources collection. The UCI Libraries are a member of the: Association of Research Libraries (ARL), California Digital Library (CDL), HathiTrust Digital Library, Center for Research Libraries (CRL), Coalition of Networked Information (CNI), Digital Library Federation (DLF), Council on Library and Information Resources (CLIR), Scholarly Publishing & Academic Resources Coalition (SPARC), Pacific Rim Digital Library Alliance (PRDLA), and International Federation of Library Associations and Institutions (IFLA).  **University of California, Irvine**  The University of California, Irvine, is nestled in over 1,500 acres of coastal foothills, five miles from the Pacific Ocean, between San Diego and Los Angeles. Founded in 1965, UCI has more than 28,000 undergraduate and graduate students and about 1,100 faculty. Nearly 67% of UCI students identify themselves as Asian American, African American, Chicano/Latino, or Native American. The University offers graduate degrees in more than 100 academic disciplines and interdisciplinary programs in addition to the M.D. and J.D. UCI’s academic programs are ranked nationally among the top universities; several doctoral programs are ranked in the top ten.  Librarians at the University of California Irvine are academic appointees and receive potential career status at the time of their initial appointment. Librarians periodically receive administrative and peer review for merit increases based on the following criteria: 1) professional competence and quality of service within the Library; 2) professional activity outside the Library; 3) university and public service; and 4) research and other creative activity.  **Salary & Benefits:** Salary commensurate with qualifications and experience based on the University of California pay scales. Appointment is anticipated to be at the Assistant Librarian, Associate Librarian, or Librarian rank with a salary of $47,722 - $73,238.    Librarians are entitled to two days per month of annual leave, thirteen paid holidays, and one day per month sick leave. The University has an excellent retirement system and offers a variety of group health, life, and disability insurance plans. Benefits are equal to approximately 40% of salary.  Consideration will be given to applicants with a wide range of years of experience, including qualified early career librarians. | **Deadline for Applications:** Applications received by October 10, 2014 will receive first consideration, but applications will continue to be accepted until the position is filled.  **To Apply:** Qualified applicants who wish to be considered for this position should submit the information requested (cover letter; complete résumé; and the names, e-mail addresses, and phone numbers of three references, with a statement of each reference's professional relationship to the applicant) via UC Recruit at: <https://recruit.ap.uci.edu/apply/JPF02603>  Upon application, candidates should be in possession of proof of their legal right to employment in the U.S. In compliance with the Immigration Reform and Control Act of 1986, verification of legal right to work will be required between the time of final selection and hiring, and is absolutely essential in ultimately being hired.  This position description is listed on the UCI Libraries Web site at <http://www.lib.uci.edu/about/jobs/librarian-vacancies.html> with links to additional Web sites featuring campus and community information.  *The University of California, Irvine is an Equal Opportunity/Affirmative Action Employer advancing inclusive excellence. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age, protected veteran status, or other protected categories covered by the UC nondiscrimination policy.* |
| **[EVENT] Smithsonian Institution Career Center Conference**  Washington, DC  December 4–5, 2014  **[EVENT] Smithsonian Institution Career Center Conference**  Washington, DC  December 4–5, 2014  (cont.) | Registration is now open for the Smithsonian's Career Center Conference. It will be held Thursday December 4 and Friday December 5 (half-day) at the Warner Bros Theater inside the Smithsonian's National Museum of American History in Washington DC (not to be confused with the Warner Theater on 13th St.).    This conference is designed to engage, educate and empower career center professionals, professors, deans, youth development professionals and anyone who gives career advice to students! However, it is not designed for the prospective applicant.    We will have presentations, panels, networking opportunities and other special treats for you this year!  Topics like diversity and inclusion, formalized partnerships, former intern/fellow ---> current staff, amazing internship projects and independent research fellowships will be covered!    We also increased it to a day and a half to provide more information and time to build community!    Here are what past attendees have had to say about attending:  “Thanks again for an excellent, informative experience!” Dr. Jo Paoletti, Professor of American Studies, University of Maryland, College Park  “I just wanted to thank you for the fabulous conference today!” Ms. Sarah Adler, Program Assistant, William & Mary – Washington Program    “I really enjoyed myself and learned a lot” Mr. Harold Bell, Career Center Director, Spelman College | Registration fee is $100 before October 15. For more information and registration use the following link:    <http://smithsonianassociates.org/ticketing/tickets/reserve.aspx?performanceNumber=230158>  Please email [SICCC@si.edu](mailto:SICCC@si.edu)with any questions or concerns. |