

**Board Member Responsibilities**

The Board of Directors shall be the governing body of the HBCU Library Alliance. The Board shall consist of representatives from: two public institutions, two private institutions, one two-year institution, and one 1890’s institution; three at-large positions and the past-chair position. At-large positions are representatives from any HBCU institution and have the same privileges as other board members. Board members may serve non-consecutive terms but may serve no more than two consecutive ones.

The Chair and Vice-Chair may serve non-consecutive terms but may serve no more than two consecutive terms. The Board may invite a faculty member of an HBCU school of library and information science or other individuals to serve in an ex-officio, non-voting capacity. Board members are elected from a slate of candidates prepared by the nominating committee. In addition, from time to time, the Board can create ex-officio positions based on strategic need.

Responsibilities:

1. Enhance the Alliance’s visibility by clearly articulating mission and accomplishments to the public.
2. Maintain current dues.
3. Make an annual personal financial contribution to the organization.
4. Introduce the Board to funding agencies.
5. Assist the Board in carrying out its fiduciary responsibilities.
6. Ensure adequate financial resources to fulfill the Alliance’s mission.
7. Provide financial leadership in the organizational shift from free activities to fee-based activities.
8. Identify possible fundraising opportunities.
9. Support and evaluate the Executive Director.
10. Serve on committees or task forces.
11. Monitor and evaluate programs and services.
12. Remain updated and share developments in the field.
13. Suggest possible nominees to the board who can make significant contributions to the work of the board and the organization.