



Atlanta University Center—Robert W. Woodruff Library

POSITION ANNOUNCEMENT

www.auctr.edu

Coordinator of Engagement

The Atlanta University Center - Robert W. Woodruff Library supports the teaching and learning missions of four institutions of higher learning that comprise the world's largest consortium of HBCUs—Clark Atlanta University, the Interdenominational Theological Center, Morehouse College, and Spelman College. Conveniently located and easily accessible to the campuses, the Woodruff Library is the center of the intellectual and social life at the Atlanta University Center.

POSITION SUMMARY:

The Atlanta University Center – Robert W. Woodruff Library is committed to displaying excellence in our delivery of service and is known for transformative change in innovative services and programs. Our organizational culture is represented by a staff of engaged and highly motivated individuals and is one in which entrepreneurial thinking is encouraged. These factors are evidenced by our library's recognition in the "university library" category for the 2016 ACRL Excellence in Academic Libraries Award. To continue our excellence in program and services, the library is seeking candidates to fill the position of Coordinator of Engagement. This is a newly created full-time grant-funded position. The person selected for this position will be charged with implementing a pilot initiative to make accessible unique collections from the AUC Woodruff Library Archives Research Center, the Clark Atlanta University Art Museum and the Spelman College Museum of Fine Art. The Coordinator of Engagement will support the development of academically rigorous and pedagogically sound curriculum opportunities, utilizing the rich cultural collections from each of these AUC institutions. Over three years an AUC Galleries, Libraries, Archives and Museums (GLAM) Center for collaborative teaching and learning will be created and sustained beyond the grant period.

DUTIES & RESPONSIBILITIES:

- ◆ Work closely with museum directors, faculty, archivists and librarians across a range of disciplines to ensure materials in all formats are accessible for collaborative teaching and learning and are incorporated into broader AUC programming.
- ◆ Develop policy frameworks that govern working with archives and museum-grade collections materials and objects.
- ◆ Develop pedagogical frameworks and learning outcomes relevant to object-based learning.
- ◆ Collaborate with AUC faculty development offices to design curriculum and training across multi-disciplines so that GLAM Center Faculty Fellows to incorporate object-based learning in a class unit or session and develop student assignments.

- ◆ Design, develop and implement clear processes for the application of industry best practices.
- ◆ Support the implementation of experiential learning methods across multi-disciplines.
- ◆ Work directly with appropriate staff to ensure materials are uploaded to shared portal.
- ◆ Assist in the development of the theme and object selection for the AUC GLAM Center Exhibit.

QUALIFICATIONS:

- ◆ Graduate level research qualification in a discipline relevant to the Arts and/or relevant combination of training and experience.
- ◆ Ability to contribute to the development and delivery of innovative curriculum across a range of disciplines.
- ◆ An understanding of current teaching practices, including small group teaching, online learning, and collaborative teaching and learning.
- ◆ Demonstrated understanding of museum collection management systems.
- ◆ Excellent stakeholder management skills.
- ◆ Ability to work effectively with academic and collections staffs at all levels to build rapport and ensure effective communication and mutual trust.
- ◆ Expertise in end-to-end collections management.
- ◆ Experience working with digital collections.

SALARY & BENEFITS:

Salary commensurate with experience; benefits include medical, dental, vision, life, company paid disability plans, company match retirement plan (TIAA).

APPLICATION PROCEDURE;

Interested applicants should submit a letter of application and resume online to the Human Resources Department at careers@auctr.edu. Please include three professional references and salary requirements. This is a non-faculty/non-tenure position. The position will remain open until filled.

The Atlanta University Center – Robert W. Woodruff Library is an Equal Opportunity Employer. To learn more about our Library and to view the job description visit us online at www.auctr.edu.