

**Board Member Responsibilities**

The Board of Directors shall be the governing body of the HBCU Library Alliance. The Board of Directors shall be the governing body of the HBCU Library Alliance. The Board shall consist of five (5) elected and two (2) appointed voting Directors. Elected Directors will represent: one (1) public HBCU institutional member, one (1) private HBCU institutional member, one (1) 1890’s HBCU institutional member; and two (2) at-large HBCU institutional members, one of which will be other than a dean/director of the library. The two appointed

voting Directors shall be experts chosen and appointed by the Board of Directors and may be from an HBCU institution, from an institution that is not an HBCU, unaffiliated with an institution, a member or not a member. Board members may serve non-consecutive terms but may serve no more than two consecutive ones. The Chair and Vice-Chair may serve nonconsecutive terms but may serve no more than two consecutive terms. The immediate Past Chair shall be an ex officio member of the Board. The Board may invite a faculty member of an HBCU school of library and information science or other individuals to serve in an ex-officio, nonvoting capacity. Board members are elected or appointed from a slate of candidates prepared by the nominating committee. In addition, from time to time, the Board can create ex-officio non-voting positions based on strategic need.

Responsibilities:

1. Enhance the Alliance’s visibility by clearly articulating mission and accomplishments to the public.
2. Maintain current dues.
3. Make an annual personal financial contribution to the organization.
4. Introduce the Board to funding agencies.
5. Assist the Board in carrying out its fiduciary responsibilities.
6. Ensure adequate financial resources to fulfill the Alliance’s mission.
7. Provide financial leadership in the organizational shift from free activities to fee-based activities.
8. Support and evaluate the Executive Director.
9. Serve on committees or task forces.
10. Monitor and evaluate programs and services.
11. Remain updated and share developments in the field.
12. Suggest possible nominees to the board who can make significant contributions to the work of the board and the organization.