

Tina D. Rollins
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Education **Master of Library Science; (2009);** Cum Laude
North Carolina Central University; Durham, NC

Bachelor of Science, Criminal Justice; (2000)
Old Dominion University; Norfolk, VA

Experience

July 2014- Current *Library Director, Hampton University; Hampton, VA*

- Serve as director of main campus and satellite libraries.
- Maintain departmental budget.
- Supervise and manage library staff.

November 2013-August 2014 *Assistant Librarian, Bryant and Stratton College; Hampton, VA*

- Serve as **part-time** librarian for Hampton campus.
- Provide reference and research assistance to students and faculty.
- Provide information literacy presentations to university community.

July 2012-July 2014 *Assistant Director, Technical Services Hampton University; Hampton, VA*

- Manage and direct technical services department of the Harvey Library.
- Select bibliographic services and products to enhance and improve patron services.
- Conduct technical training and cataloging workshops for staff.
- Attend local meetings and webinars regarding technical and public services.

2011- June 2012 *Collection Development Librarian Alabama State University; Montgomery, AL*

- Selected materials for collection.
- Conducted statistical analysis of university collection and usage through various formats.
- Created collection development policies for library.

2007- 2010 *Library Technician the University of North Carolina at Chapel Hill;
Chapel Hill, NC*

- Received and processed new firm orders into Millennium ILS.
- Routed materials to appropriate departments for further processing.

2006-2007 *Serials Assistant Virginia State University; Petersburg, VA*

- Supervised part-time employees and student workers in department and assisted other departments as needed.
- Processed incoming serials and routed to appropriate departments.

February- August 2006 *Substitute Teacher VA. Dept. of Correctional Education;
Richmond, VA*

- Served as a substitute teacher at various DOC juvenile institutions in Central Virginia area.
- Conducted classes and followed lessons plans in accordance with Virginia Standards of Learning Objectives.

2002-2006 *English Teacher Sussex Central Middle School; Sussex, VA*

- Served as grade seven Language Arts instructor.
- Instructed students based on VA Standards of Learning objectives.

2001-2002 Administrative Assistant Virginia State Police; Richmond, VA

- Processed sex offender registrations to check for compliance with codes.
- Updated database daily and maintained sex offender database website.

1998-2001 Microforms Assistant Old Dominion University; Norfolk, VA

- Served as assistant supervisor in unit.
- Provided customer service to patrons.

Awards and Grants

Institute of Museum and Library Services. *The Hampton University Forum on Minority Recruitment and Retention in the LIS Field.* 2017-2018 Funding Amount: \$99,980.

Conferences and Presentations

- **Panelist: *Positioning Library and Information Science Graduate Programs for 21st Century Practice;* Institute of Museum and Library Services Conference: University of South Carolina; November 7, 2017**
- **Presenter: *Academic Libraries and Outreach: Creating Relevance through Learning and Service;* HBCU Library Alliance 2016 Membership Meeting; October 11, 2016**
- **Panel Moderator: *Employability Skills for New Librarians Assessing Personal Readiness for Your Career;* North Carolina Central University; October 29, 2015.**
- **Panelist: *Leadership? Me? Why You Should Attend the Virginia Library Association Leadership Academy Even If You Don't Plan to Take Over the World;* Virginia Library Association Annual Conference; October 22, 2015.**
- **Presenter: *De-cluttering Your Catalog;* Virginia Library Association Annual Conference October 22-24, 2015.**
- **Student: Global Librarianship in Denmark Study Abroad: *Royal School of Library and Information Science* Copenhagen, Denmark; Summer 2008**

Professional Memberships and Appointments

- American Library Association
- Virginia Library Association
- North Carolina Central University School of Library and Information Sciences Alumni Association, (*Recording Secretary*)
- Old Dominion University- Library Science Program Advisory Board